



VACANT POST AT THE SOUTH AFRICAN CONSULATE GENERAL IN NEW YORK

Post Title: **Senior Maintenance Officer**

Requirements: A minimum of 10 years schooling PLUS 3 years' experience as a maintenance officer. Candidates must be computer literate and must be client service focused. A valid driver's license is preferable.

Core Functions: Building maintenance, repairs, decoration and assessment
Facility cleanliness and safety
Equipment and appliance maintenance and operation
General duties
Assessing of and repair of buildings
Service delivery

Salary Range: US\$ 30,021 - US\$ 48,675 per annum

All applications **MUST** include a cover letter, contactable references, appropriate qualifications (e.g. plumbing and electricity certificates etc.) and the attached application form.

Applications with no cover letter and references will not be considered.

Applicants must have a good command of the English language.

Applications must be hand-delivered or mailed to:

FAO: Ms A Solomon
South African Consulate General, 9th Floor
333 East 38th Street, New York, NY, 10016

Electronically submitted applications may be sent to cudalac@dirco.gov.za.

Successful applicants will be required to obtain a police clearance.

Closing Date: At close of business on Friday, 12 March 2021.